



## EVALUATION FORMS DEVELOPER

<b>Placement Site:</b>	Edmund Rice Institute for Social Justice – Fremantle
<b>Site Description:</b>	The Edmund Rice Institute for Social Justice works to build community commitment and capacity to act and reflect around matters of social justice and human rights. Our centre seeks to promote action and thought that might assist better outcomes for entire societies and for the least fortunate in particular.
<b>Address:</b>	24 High Street, Fremantle WA
<b>Telephone:</b>	(08) 9432 2410
<b>Email Address:</b>	<a href="mailto:volunteers@erisj.org.au">volunteers@erisj.org.au</a>
<b>Website:</b>	<a href="http://www.erisj.org.au">www.erisj.org.au</a>
<b>Contact Person:</b>	Kelly Terry, Volunteer and Internship Coordinator
<b>Time Commitment:</b>	<b>To be negotiated</b>

### Position Description

We are looking for someone with experience at developing Feedback and Evaluation forms. The ERISJ runs a series of educational and awareness raising programs around Social Justice. We need to develop appropriate feedback/evaluation forms. The purpose of the feedback tool is to assist us to identify our strengths and weaknesses, and monitor our performance to support continuous improvement.

<b>Desirable Skills / Attributes:</b>	Previous experience in the development of feedback and evaluation tools Strong time management and organisational skills Motivation and interest in Social Justice and Human Rights issues Ability to work with minimal direction
<b>Supervision/Support:</b>	Volunteer and Internship coordinator will provide supervision and support as required.
<b>Training/Induction:</b>	Volunteer training and induction into the Edmund Rice Institute for Social Justice, Fremantle will be provided.
<b>Fee Structure:</b>	A one-off fee applies for the compulsory training and induction. Please see our website for details of the fee structure.